

## STEPS TO DECLARE A MINOR IN ECONOMICS

### 1. FROM OUR WEBSITE [QC-ECON-BBA.COM](http://QC-ECON-BBA.COM)

- COMPLETE THE [ECONOMICS MINOR CONCENTRATION FORM HERE](#)
- CLICK THE BUTTON SHOWN BELOW  

Submit (this may take a moment) - GO TO NEXT SCREEN TO PRINT THIS FORM
- SIGN THE COMPLETED FORM, DIGITALLY OR IN HARD COPY
- SAVE AS PDF FILE. IF HARD COPY, SCAN AND SAVE

### 2. DOWNLOAD A [MINOR DECLARATION FORM HERE](#)

- COMPLETE ELECTRONICALLY OR IN HARD COPY
- SIGN THE COMPLETED FORM
- SAVE AS PDF. IF HARD COPY, SCAN AND SAVE

### 3. SIGN IN TO YOUR OFFICIAL QUEENS COLLEGE STUDENT EMAIL ADDRESS

### 4. FROM YOUR STUDENT EMAIL ADDRESS, SEND BOTH COMPLETED AND SIGNED FORMS TO [ECONDEPT@QC.CUNY.EDU](mailto:ECONDEPT@QC.CUNY.EDU).

**\*\*\*NON-QMAIL ACCOUNTS WILL BE IGNORED.\*\*\***

**5. YOUR FORMS WILL BE SIGNED BY AN ADVISOR AND THEN SENT TO REGISTRAR. YOU WILL RECEIVE CONFIRMATION FROM REGISTRAR ONCE YOUR FORMS HAVE BEEN PROCESSED.**

**CONGRATS, YOU HAVE DECLARED YOUR MINOR!**