

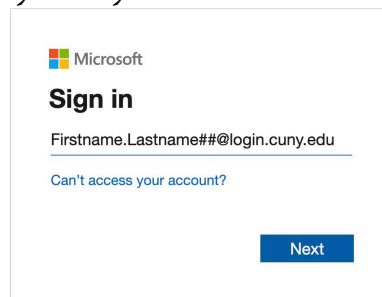
HOW TO SUBMIT YOUR BBA APPLICATION

WHAT YOU'LL NEED...

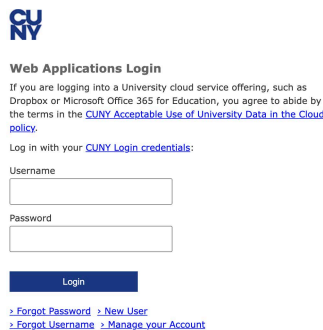
- An updated web browser
- Your CUNYFirst Log-in credentials

ACCESSING THE BBA APPLICATION FORM

1. Open a new private or incognito browser window. Make sure you're not logged into your Qmail account, otherwise you will not be able to access the application.
2. Copy and paste this link into the search bar of your new private browser window:
<https://forms.office.com/r/RQL95nGrGb>
3. Type in your CUNYFirst username and click NEXT
(NOTE: Do not use autofill; manually enter your CUNYFirst Username)



4. On the CUNY login page, enter your CUNYFirst credentials and click LOGIN



5. You should now see the BBA Application Form.

BBA Program Application Fall 2022

Students who wish to major in Corporate Finance, FinTech, Actuarial Studies, or International Business must submit this completed form by 11:59PM on July 31, 2022. Applicants should note that a BBA major can only be declared if they are accepted and have attended a mandatory orientation session. Applicants **must meet all** of the minimum requirements listed below in order to apply.

MINIMUM REQUIREMENTS TO APPLY:

1. **Before applying**, student must have already completed ECON101, ECON102, ACCT101, ACCT102. **If you have not taken ALL FOUR of these courses, your application will not be considered.**
2. An average grade across these four courses of B (3.0)
3. No individual grades below C-

Meeting minimum requirements does not guarantee admission. Admission is limited by space in the major for a given semester. Late and incomplete applications will not be considered.